



Funtastic Covid-19 Protocol

In accordance with Government guidance

Funtastic Club will undertake the following specific measures under the government guidance as follows:

- Avoiding contact with anyone with symptoms
- Enhanced cleaning of resources, equipment and setting
- Regular and more frequent hand cleaning and good respiratory hygiene practices (Good supply of disposable tissues throughout the setting to implement 'catch it, bin it, kill it')
- Children will be encouraged and reminded not to touch their mouth, eyes and nose
- Minimising contact and mixing of children from different bubbles

Measures in place for handwashing and sanitising: (20 seconds and dry thoroughly)

- On arrival in Funtastic Club
- Before and after each meals (Breakfast, lunch and dinner)
- After using the toilet
- After coughing or sneezing into a hand or tissue (preference for elbow)
- After outside breaks and after using the outdoor equipment
- Before going home
- And at any other time as necessary

Funtastic Club has also at their disposal anti-bacterial products alcohol base gel which will also be used by adults and children throughout the club premises- under adult supervision. If your child suffers from a dermatological reaction to washing or anti-bacterial gel, please contact us. If your child is suffering from dry hands as a result of the increased cleaning measures, you can send in a clearly named aqueous cream which they can use. We will require parents to fill in an appropriate medical form, emailed to all our parents, along with the cream.

Alongside with the above enhanced cleaning measures, our staff will ensure that the room and any equipment used are cleaned and sanitised thoroughly between each bubble activity. The toilets will be cleaned after each bubble group.

Social distancing measures at the breakfast and/or after school club:

The number of children attending will be limited to comply with the existing guidelines. When more than 15 children attending, they will be divided in separate groups whilst respecting safe distancing.

Breakfast club

As usual, the breakfast club will be opened from 7.45 am to 9 am (7.50 am at the Christchurch Infants club). Please, ensure that your child/children do not bring anything to the club, no toys of any sort. They will however need to bring their own bottle of water with their full name on. Unfortunately, due to the circumstances, no parents will be allowed within the club. All drop off times will be recorded in our signing book by a member of our staff.

After-school club

The after-school club will be opened from 2.40 pm to 6 pm. Before setting off to collect your child/children, we will ask all parents to give a call to our Funtastic Club number or the office number so that we can get your child/children ready for when parents arrive. We will require parents to adhere to the 2 metres distancing set outside the club's door should more than one parent come to collect their child/children at the same time. All pick-up times will be recorded in our signing book by a member of our staff.

Visitors

Visitors on site will be strictly limited to those deemed essential for the maintenance of the site as per the school requirements.

Meals

Meals will be served in separate groups.

The surfaces (tables and chairs) will be wiped down with antibacterial wipes before the children sit down for their meal and straight after the children have had their meals. They will have washed their hands before hand and will do so after their meal.

Social distancing measures at the holiday club:

The children will be divided into bubbles. We will organise our bubbles as per the following:

- Siblings will be kept within the same bubble
- Our bubbles will be organised so that throughout the holidays, the same children will belong to the same bubble.

Each bubble will be kept separate from the other bubbles throughout the day. This includes meals that will be served in separate rooms per bubble.

Our members of staff will remain in their designated children bubble throughout the holidays.

Our measures make allowances for social distancing in accordance with Government guidelines, however this is not the same as Social Distancing as you might know it beyond the Funtastic Club. We know that, unlike older children and adults, younger children cannot be expected to remain 2 metres apart from each other and staff. We will always try to keep your children safe and cater for all their needs.

Drop off

As usual, the club will be opened from 7.50 am to 6 pm. Please ensure that your child/children do not bring anything to the club, no toys of any sort. They will however need to bring their own bottle of water with their full name on. Unfortunately, due to the circumstances, no parents will be allowed within the club. All drop off times will be recorded in our signing book by a member of our staff.

Pick up

Before setting off to collect your child/children, we will ask all parents to give a call to our Funtastic Club number or the office number so that we can get your child/children ready for when parents arrive. We will require parents to adhere to the 2 metres distancing set outside the club's door should more than one parent come to collect their child/children at the same time.

Visitors

Visitors on site will be strictly limited to those deemed essential for the maintenance of the site as per the school requirements.

Meals

Meals will be served in separate rooms for each bubbles.

The surfaces (tables and chairs) will be wiped down with antibacterial wipes before the children sit down for their meal and straight after the children have had their meals. They will have washed their hands before hand and will do so after their meal.

Enhanced cleaning

We will ensure that surfaces the children and staff are touching, such as toys, books, doors, sinks, toilets, light switches, door handles, etc. are cleaned more regularly than usual by putting in place an enhanced cleaning schedule using disinfection as appropriate.

There will be clear procedures for maintaining stringent cleaning processes for food preparation areas, dining areas and table coverings.

Attendance and Medication

If your child requires medication as part of an ongoing medical condition, this can be administered on site. We will require a doctor's note and a child medical authorisation form will need to be filled in. To minimise handling of paperwork, we will ask parents to email funtastic101@hotmail.co.uk to be sent a form that they will be able to electronically sign and which will be completed by the member of staff administering the medication.

If your child is feeling poorly they **must not attend Funtastic Club**.

What happens if someone becomes unwell at an educational or childcare setting?

If anyone in an education or childcare setting becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), they must be sent home and advised to follow the [COVID-19: guidance for households with possible coronavirus \(COVID-19\) infection guidance](#).

If a child is awaiting collection, he/she will be moved, if possible, to a room where they can be isolated behind a closed door, depending on the age of the child and with appropriate adult supervision if required. Ideally, a window should be opened for ventilation. If it is not possible to isolate them, move them to an area which is at least 2 metres away from other people. If they need to go to the bathroom while waiting to be collected, they should use a separate bathroom if possible. The bathroom should be cleaned and disinfected using standard cleaning products before being used by anyone else.

PPE should be worn by staff caring for the child while they await collection if a distance of 2 metres cannot be maintained (such as for a very young child or a child with complex needs).

In an emergency, call 999 if they are seriously ill or injured or their life is at risk. Do not visit the GP, pharmacy, urgent care centre or a hospital.

If a member of staff has helped someone with symptoms, they do not need to go home unless they develop symptoms themselves (and in which case, a test is available) or the child subsequently tests positive (see 'What happens if there is a confirmed case of coronavirus (COVID-19) in a setting?' below). They should wash their hands thoroughly for 20 seconds after any contact with someone who is unwell. Cleaning the affected area with normal household disinfectant after someone with symptoms has left will reduce the risk of passing the infection on to other people. See the [COVID-19: cleaning of non-healthcare settings guidance](#).

What happens if there is a confirmed case of coronavirus (COVID-19) in a setting?

When a child, young person or staff member develops symptoms compatible with coronavirus (COVID-19), they should be sent home and advised to self-isolate for 10 days and arrange to have a test to see if they have COVID-19. They can do this by visiting [NHS.UK](#) to arrange or contact NHS 119 via telephone if they do not have internet access. Their fellow household members should self-isolate for 10 days. All staff and students who are attending an education or childcare setting will have access to a test if they display symptoms of coronavirus (COVID-19), and are encouraged to get tested in this scenario.

Where the child, young person or staff member tests negative, they can return to their setting and the fellow household members can end their self-isolation.

Where the child, young person or staff member tests positive, the rest of their class or group within their childcare or education setting should be sent home and advised to self-isolate for 10 days. The other household members of that wider class or group do not need to self-isolate unless the child, young person or staff member they live with in that group subsequently develops symptoms.

As part of the national test and trace programme, if other cases are detected within the cohort or in the wider setting, Public Health England's local health protection teams will conduct a rapid investigation and will advise schools and other settings on the most appropriate action to take. In some cases a larger number of other children, young people may be asked to self-isolate at home as a precautionary measure – perhaps the whole class, site or year group. Where settings are observing guidance on infection prevention and control, which will reduce risk of transmission, closure of the whole setting will not generally be necessary.

PPE is not required except for the instance described above and face masks are not recommended. Parents are asked not to provide their child with a face mask.