



Funtastic Club Policies & Procedures

Number 17

Special Needs Policy

Special Needs Policy



Statement of intent

At Funtastic Club we are proactive in ensuring that appropriate action is taken when a child is identified or admitted to having special needs, and promote the welfare and development of the child within our settings in partnership with the parents and other relevant parties.

Method

We undertake many actions to make all staff and parents fully aware of how we can reach their child's full potential regardless of special educational needs and disabilities. These include:

- Training the staff to enable them to meet the needs of individual children who attend.
- Enabling the children attending to have access, alongside their peers to the facilities, and play opportunities provided whenever reasonable. Some activities will be adapted and new resources bought, to involve the child as fully as possible.
- Making the physical environment, as far as is reasonable, suitable for all children.
- Ensuring the privacy of children when intimate care is being provided.

The club organiser also follows the appropriate action to make sure Funtastic Club meet the needs of the child, best as possible.

- A meeting will take place between the Club Proprietor and parents to establish what the needs of the child are and how best Funtastic Club can support and promote the child's abilities.
- Social services or other professional bodies will be approached for advice and support for the child, parents and club, individually or as a whole group.
- The club staff will hold a meeting to establish our aims and objectives that we as a team will work towards.
- A running record will be kept if required by other professionals.
- If it becomes necessary that a one to one session is required, the Club Organiser will approach the correct authorities and endeavour to make this possible.

Assessors Name	Updated on	Reviewed on	Signature
Regine Natchoo	September 17	September 18	R.Natchoo
Regine Natchoo	September 18	September 19	R.Natchoo
Regine Natchoo	September 19	September 20	R.Natchoo